

**APPOINTMENTS OF CHIEF OFFICERS - ESTABLISHMENT OF APPOINTMENT  
SUB-COMMITTEE**

<b>APPOINTMENTS COMMITTEE</b>  29 JUNE 2021	<b>CLASSIFICATION:</b>  Open
<b>WARD(S) AFFECTED</b>  N/A	
<b>Director</b>  Dawn Carter-McDonald, Director of Legal and Governance Services	

**1. SUMMARY:**

1.1. This report seeks to establish appointment sub-committees to make the following chief officer appointments:

1.1.1. Chief Executive and Head of Paid Service

**2. RECOMMENDATIONS:**

2.1 It is recommended:

- That a Appointment sub-committee is established with the following membership:
  - For Chief Executive and Head of Paid Service: Mayor Glanville and Deputy Mayor Bramble
- That the remaining Appointment Committee members (Cllr Bell, Cllr Kennedy and Cllr Peters) are able to act as substitutes on the sub-committee

**3. BACKGROUND:**

3.1. Full Council has delegated responsibility to the Appointments Committee to establish sub-committees for the appointment of chief officers.

3.2. The procedure for these appointments is set out in part 4, section 8 of the Council's constitution.

- 3.3. On 12 January 2021, Tim Shields, the former Chief Executive, announced he intended to retire on 31 May 2021.
- 3.4. The Local Government and Housing Act 1989 requires the Council to appoint a Head of Paid Service . The process for recruiting a permanent post holder commenced in February 2021 and Full Council are anticipated to make a final decision on 21 July 2021. An interim appointment was made on 27 April 2021 in order to cover the period between the former Chief Executive retiring and a permanent appointment being made and assuming the post.
- 3.5. A permanent appointment will require a recommendation by the Appointment Sub-Committee and a decision by Full Council.
- 3.6. The Appointment Sub-Committee is now required to interview shortlisted candidates for the role Chief Executive and Head of Paid Staff and recommend an appointment to Full Council. The public and press will be required to leave the meeting prior to the interviews commencing, as discussions will involve the disclosure of exempt information as defined in Schedule 12A of the Local Government Act 1972.
- 3.7. This report establishes the membership of an Appointment Sub-Committee in anticipation of this decision being required, and nominates the other members of the sub-committee to act as substitutes if needed.

#### **4. COMMENTS OF THE GROUP DIRECTOR, FINANCE AND CORPORATE RESOURCES**

- 4.1 There are no financial implications as a result of establishing the sub-committees for appointments. All costs associated with recruitment and remuneration of the Chief Executive and Head of Paid Service will be met in line with the service budgets set by Council and Cabinet.

#### **5. COMMENTS OF THE DIRECTOR OF LEGAL**

- 4.1 The report establishes an appointment sub-committee, in line with the requirements of Officer Employment Procedure Rules, as outlined in part 4, section 8 of the constitution. This procedure is to be applied when appointing chief officers to permanent positions. The constitution states that an Appointments sub-committee must include one Cabinet Member. Other councillors can be invited to participate in the interview process as observers, but the final decision will rest with the appointment sub-committee.

#### **APPENDICES**

None.

#### **BACKGROUND PAPERS**

No background papers have been relied upon for the drafting of this report.

<b>Report Author:</b>	Andrew Spragg, Governance Services Team Leader
-----------------------	--

	<a href="mailto:andrew.spragg@hackney.gov.uk">andrew.spragg@hackney.gov.uk</a> 020 8356 5036
<b>Legal Comments</b>	Dawn Carter McDonald <a href="mailto:Dawn.CarterMcDonald@hackney.gov.uk">Dawn.CarterMcDonald@hackney.gov.uk</a> 020 8356 6234
<b>Financial Comments</b>	Jackie Moylan Director, Financial Management <a href="mailto:jackie.moylan@hackney.gov.uk">jackie.moylan@hackney.gov.uk</a> 020 8356 3032